



To participate in our mentoring program as a protégé, please complete the request below and e-mail it to programming@morrisnjawbo.org:

Protégé Request

Business Information	
Business Name	
Type of Business	
Location	
Years in This Business	
Previous Types of Jobs / Positions (Title & Company)	
Areas of Expertise	
Reason you are seeking a mentor	
Areas in which you are seeking mentoring	
Is there someone that you have already approached about being your mentor? If yes, who?	
Is there someone specifically that you would be interested in having as your mentor? If yes, who?	
Personal Information	
Family	
Hobbies / Interests	
City of Residence	
Miscellaneous	
Previous experience as a protégé	
Please add anything else about yourself that you would like to used in matching you to your mentor	
Your keys to success	

Tips for successful Mentoring relationships

- Establish the first meeting as soon as possible
- Spend the first meeting discussing mutual goals for the relationship and the respective roles & responsibilities
- Agree on the “Mentor-Protégé Contract” and sign two copies so each of you have one to remind you of the commitments you have made to one another
- Establish a regular schedule of meetings
- Discuss use of voicemail and email communications (frequency, purpose and expectation for a response or action) as a supplement to face-to-face meetings or substitute in some cases if calendar does not allow for frequent face-to-face interaction.
- Set an agenda for each meeting so that the meetings are productive and actionable
- Remember that physical proximity is not the most important factor for establishing a successful relationship. Open communication and trust are essential.

Protégé Tips

<p>Be open:</p> <ul style="list-style-type: none">• Take a risk• Be willing to try new ideas / approaches• Be honest	<p>Share what you know:</p> <ul style="list-style-type: none">• Share your challenges• Share your shortcomings	<p>Enjoy the benefits of being a protégé:</p> <ul style="list-style-type: none">• Take advantage of a two-way source of advice and perspective• Learn how to share your learnings with others• Respect your mentor
--	---	--